



MISSION STATEMENT:

Bradford Academy strives to instill the qualities of character, excellence, creativity and service into our students as they become prepared, global leaders.

CORE VALUES:

Bradford Academy encourages and fosters:
Discovery of oneself through cultural experiences | Development of individual purpose that nurtures success
Leadership in personal responsibility, service and dignity | Achievement based on ethics and integrity

**BRADFORD ACADEMY BOARD OF
DIRECTORS**

24218 Garner Street, Southfield, MI 48033
Room 201 (District Board Room, Elementary School Building)

Board Regular Meeting
October 18, 2017, 5:00 p.m.

Proposed Minutes

1. Call to Order

Mark Baughman, Board Vice President, called the meeting to order at 5:19 p.m.

2. Roll Call

Board Members Present:

Mark Baughman

Leonidas Caldwell

Theresa Vaughn

Dylan Luna (Arrived at 5:45 p.m. at the beginning of Item 6B.)

Board Members Not Present:

Hriday Prasad

Others Present:

Choice Schools: Lisa Key, Area Superintendent; Laura Moore, Board Liaison

Bradford Academy: Principals Cheryl Paull, Oronde Kearney and Vice Principal Tiffany Dudley

Bay Mills Community College Charter Schools Office Representative: Mark Nezich

Croskey, Lanni & Company, PC: Pat Sweeney

3. Approval of Agenda

*Moved by Leonidas Caldwell, supported by Theresa Vaughn, to approve the Agenda as distributed.
Motion Approved – 3 Ayes, 0 Nays*

4. Approval of Minutes – October 2, 2017 Board Special Meeting

*Moved by Leonidas Caldwell, supported by Theresa Vaughn, to approve the minutes of the Board
Special Meeting of October 2, 2017. Motion Approved – 3 Ayes, 0 Nays*



5. Correspondence

A. Macro Connect Letter – August 9, 2017

Copy included in board packet verifying compliance with CIPA guidelines.

6. Finances

A. 2016-17 Annual Year-End Audit Presentation by Croskey, Lanni & Company, PC

Presentation by Pat Sweeney from Croskey Lanni, PC. Draft copies of the Academy's year-end audit were distributed to the board for review. Final opinion states no issues were found during the year-end audits and the academy was given a clean audit report.

Unmodified opinions on both audits is that all is in compliance.

Ending fund balance was \$1.5 million, with a reduction having been budgeted for, the majority of which was applied toward debt services. Assets remained at \$19 million, consisting mostly of facilities, with long-term bond obligations totaling just over \$27 million.

Moved by Leonidas Caldwell, supported by Theresa Vaughn, to approve the draft copy of the audits for the year ending June 30, 2017, barring any material changes.

Motion Approved – 3 Ayes, 0 Nays

B. September 2017 Financial Report

[Board Member Dylan Luna arrived at the start of Item 6B.]

Moved by Leonidas Caldwell, supported by Dylan Luna, to accept the September 2017 Financial Report. Motion Approved – 4 Ayes, 0 Nays

C. Bond Restructuring Update

Adam Holcomb shared information on the Academy's State Aid Note, which was secured through Oxford Bank. Work will now continue in earnest on the bond restructuring process.

7. Old Business

A. 2017 Bradford Academy Single Building District Improvement Plan

Moved by Dylan Luna, supported by Theresa Vaughn, to accept the 2017 Bradford Academy Single Building District Improvement Plan. Motion Approved – 4 Ayes, 0 Nays

B. 2016-17 M-Step and SAT Data Reports

Information only included in board packet. Overview by Principal Cheryl Paull. Ms. Paull shared how this data was being used to improve overall instruction. Targeted interventions are now being provided to all K-3 students with scores in the 20th percentile or below. At the High School level a new partnership with a SAT test prep group has begun, offering 12 weeks of free tutoring to 11th grade students in order to prepare them for high-stakes tests.

8. New Business

A. Website Accessibility Board Policy 7540.02 Deletion and Replacement

Letter from Ron Wiens and replacement policy included in board packet.

Moved by Leonidas Caldwell, supported by Theresa Vaughn, to approve the deletion and replacement of Board Policy 7540.02 with that which was written by Clark Hill.

Motion Approved – 4 Ayes, 0 Nays

B. October 18, 2017 Revised 2017-18 Board Calendar Resolution

Board members considered the adoption of the following resolution:

WHEREAS the Bylaws for Bradford Academy call for the Board of Directors to establish the Date, Time, and Place of Regular Meetings and Location of Official Posting for Meeting Notices; and

WHEREAS, the Academy Board is to designate the person responsible for posting meeting notices and to designate the location of meeting notice postings; now, therefore, be it

RESOLVED, that the Bradford Public School Academy Board of Directors resolves to establish the following meeting schedule, person responsible for posting meetings and location of public postings for the 2017-2018 school year:

Date	First Monday of Each Month
Time	5:30 p.m.
Place of Regular Meetings	Board Room Bradford Public School Academy 24218 Garner, Southfield, MI
Person Responsible for Meeting Posting	Board Secretary's Designee
Location of Posting for Meeting Notices	Website and Entrance Doors of Elementary, Middle & High School

- *August 16, 2017 – Annual Organizational Meeting
 - *September 20, 2017
 - *October 18, 2017
 - November 6, 2017
 - December 4, 2017
 - *January 8, 2018
 - February 5, 2018
 - March 5, 2018
 - *April 9, 2018
 - May 7, 2018
 - June 4, 2018 – Annual Budget Hearing
- *Indicates Exceptions to the First Monday or 5:30 p.m. start time of meetings.*

Moved by Member Leonidas Caldwell and supported by Member Theresa Vaughn to adopt the October 18, 2017 Revised 2017-18 Board Calendar Resolution, with the amended time of 5:30 p.m. Motion Approved – 4 Ayes, 0 Nays

9. Items from the Administration

A. Principals' Reports

Written reports included in board packet. Ms. Paull explained the switch from Security Guards to Student Advocates, and explained how this was benefitting both students and teachers by reducing suspensions and helping students with character development.

B. Area Superintendent Report

Written report included in board packet. Ms. Lisa Key asked board members to consider conducting a Board Strategic Planning Session in the near future.

10. Bay Mills Community College Charter School Office

Mr. Mark Nezych distributed the Bradford Academy Annual Report to board members.

11. Call to the Public

None.

12. Announcements

None.



13. Next Board Meeting

The next Bradford Academy Board of Directors meeting is scheduled for Monday, November 6, 2017 at 5:30 p.m.

14. Adjournment

*Dylan Luna made the motion to adjourn the meeting at 6:52 p.m. Theresa Vaughn supported.
Motion Approved – 4 Ayes, 0 Nays*

Certification by Recorder

I certify that, to the best of my knowledge, the foregoing proposed minutes of the October 18, 2017 Board Regular Meeting are accurate and correct.

Laura G. Moore

Recorder

10/30/17

Date